

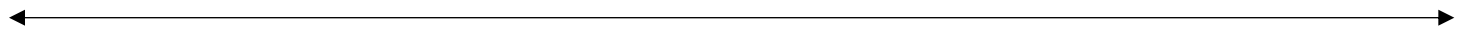
Town of Kenton
284 South Main Street
P.O. Box 102
Kenton, Delaware 19955
Phone: 302.389.8270



Kenton Municipal Building Rental Agreement

Hall Rental Policy

- Full rentals are 4-6 hours. The fee is \$200, plus \$100 cleaning deposit. (Deposit to be returned if hall is left in same condition as beginning of rental at the end of the rental.) This includes use of the kitchen.
- Town resident full rentals are \$100, plus \$100 cleaning deposit. (Deposit to be returned if hall is left in same condition as beginning of rental at the end of the rental.) This includes use of the kitchen.
- Meeting rentals are 2 hours and do not include use of the kitchen. The fee for meeting rentals is \$150.
- Renters must take everything they bring with them, including trash, at the end of their rental.
- This form must be filled out for each rental.
- If a commercial entity is renting the hall, they must provide a letter and a hold blameless agreement from their insurance carrier that includes the town as additionally insured.
- No alcohol may be sold or purchased on site.
- No cover fee may be charged.
- Event must end by 9 PM and be cleaned up by 10 PM.



Date and Time of Rental:

Event:

Name of Responsible Party:

Address:

Telephone Number:

Driver's License Number:

I agree to follow the policies as stated above.

Signature of Responsible Party

Date